



**QUALIFICATIONS AND VOCATIONAL EDUCATION
AND TRAINING DEVELOPMENT CENTRE**

**QUALIFICATION IMPROVEMENT PROGRAMME
No. KTP-67**

Programme's name	Tutor training programme
Programme's duration (ac. h.)	16
Programme's annotation (relevance)	<p>The tutor training programme was prepared in implementation of the project Erasmus + Project “Testing New Approaches to Training VET and Workplace Tutors for Work Based Learning (TTT4WBL)”. This project has been under joint implementation of Lithuania, Latvia and Estonia since 2017.</p> <p>At present the apprenticeship – the training form when the learning process is based on the work in particular work place – is legalized in Lithuania as an alternative form of vocational education that is also named in the Law on Vocational Education. According to this Law, the apprenticeship training is based on contracts made by the learner with a company and with an educational institution.</p> <p>The work-based learning satisfies the needs of contemporary economics the best as it allows preparing specialists quickly and effectively through optimal usage of business investments and resources. The work-based learning is getting more and more popular and thus it is considered an effective tool, because it allows acquiring the skills needed for some particular activities very quickly, and the graduates, who were studying according to the work-based method, find a job much quicker. It is probable that their employment quality is also higher – the unemployment risk is much rarer, the workplaces are more stable and they receive bigger salaries because of higher productivity.</p> <p>Various associations of employers are interested in instilling the work-based training system. The Ministry of Education and Science is also implementing various projects, where apprenticeship is developed; however the status of social dialogue and social capital is of key importance. The development of social dialogue is the essential precondition</p>

	<p>for smooth development of work-based training.</p> <p>The purpose of trying new modes of practical training in vocational education and of the tutor training programme is to achieve certain compromises that become an essential precondition for successful functioning of the work-based training system, and to encourage the business representatives to overcome their individual interests and to see everything from the long-term perspective.</p> <p>During the programme the participants will be introduced to the principles of training in the workplace, the documents regulating such a training form, and the Lithuanian framework of qualifications.</p> <p>The successful and unsuccessful examples of apprenticeship will be presented to the participants. The practical tasks will be executed individually, in pairs and in groups. The practical tasks are directed to problem-solving in all three stages of apprenticeship, when the company's representatives are communicating with the representative of the educational centre, the apprentice is communicating with the company, and apprentice with the educational institution.</p> <p>The programme's participants will be taught to provide information and to understand the importance of feedback and completion of the necessary documents.</p> <p>The programme consists of 8 topics distributed in 16 hours. On average 2 hours will be granted for each topic. The topics' duration may vary from 1 to 3 hours, depending on their relevance and volume. The teaching material has been prepared in order to execute this training programme: the presentation slide package and teaching material (summaries) in the form of electronic documents.</p> <p>In order to implement the programme, the premise will be used, where a computer, projector, screen, white board and/or paper of A1 format will be available for writing in coloured pens. In order to ensure individual work, work in pairs and in groups, the workplaces of the participants have to be configured freely and easily.</p>
<p>Programme's objective</p>	<p>To introduce to new vocational training methods in order to use the potential of young people more effectively and to make their inclusion in the labour market more effective.</p>
<p>Programme's tasks</p>	<ol style="list-style-type: none"> 1. To introduce to the apprenticeship training programme in Lithuania; 2. To introduce to the framework of qualifications set in the

	Republic of Lithuania; 3. To present the apprenticeship implementation stages and activities carrier out during each stage; 4. To improve the skills of communication and cooperation; 5. To teach the tutors to implement the apprenticeship.
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Programme's content	Name of the topic (subtopic)	Duration (ac. h)
	Introduction, presentation. Statement of expectations. Presentation of the programme's objectives and tasks.	1,5
	Framework of qualifications and apprenticeship training form in Lithuania.	1,5
	Stages of apprenticeship organization. Role of 3 main actors in each stage.	3
	Analysis of participants' expectations. Trilateral cooperation and communication.	2
	Introduction to the analysis of the 2 nd and 3 rd stages of the apprenticeship process.	1
	Teaching and communication methods.	2
	Process management; management tools and modes.	3
	Results and evaluation of training in the workplace.	2

Improved or acquired competences of the participant	Professional competence of control of the teaching process
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List of literature and other information sources used to prepare for the seminar	<ol style="list-style-type: none"> 1. Apprenticeship and Traineeship Schemes in EU27: Key Success Factors. European Commission: Employment, Social Affairs and Inclusion, 2013. http://ec.europa.eu/education/policy/vocational-policy/doc/alliance/apprentice-trainee-success-factors_en.pdf. 2. Presentation of the situation in Lithuania. Erasmus + project "Testing New Approaches to Training VET and Workplace Tutors for Work Based Learning (TTT4WBL)". Apprenticeship and WBL tutor training in Lithuania. Jolanta Zabietienė Ministry of Education and Science of the Republic of Lithuania. Finland, 2017.
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3. Cedefop (2015). Apprenticeship Review: Lithuania. Signposting the Apprenticeship Path in Lithuania. Luxembourg: Publications Office of the European Union, 2016.
4. Lithuanian Qualifications Framework (LQF) – the system of levels of the qualifications based on competences necessary for activities of the persons in the Republic of Lithuania. The LQF description was approved by the Government of the Republic of Lithuania in 2010.
<http://www.kpmc.lt/kpmc/kvalifikaciju-formavimas/kvalifikaciju-sandara/lietuvos-kvalifikaciju-sandara/>.
5. The Law amending the Law on Vocational Education of the Republic of Lithuania, 03 April 2007, No. X-1065.
6. Description of the Formal Vocational Training Process approved by the Order No. V-482 of the Minister of Education and Science of the Republic of Lithuania on 15 March 2012.
7. National Strategy of Education for 2013–2022 approved by the Decree No. XII-745 of the Parliament (Seimas) of the Republic of Lithuania on 23 December 2013
http://www.smm.lt/uploads/documents/Veikla_strategija/VSS%20Seimui_2012-09-19.pdf.
8. Declaration of the Council of the European Union regarding the European Alliance for Apprenticeships:
http://www.consilium.europa.eu/uedocs/cms_data/docs/pressdata/en/lsa/139011.pdf.
9. Features of the Vocational Training System. Lithuania. “Cedefop” Research. European Centre for Development of Vocational Education, 2013. http://www.cedefop.europa.eu/files/8047_Lt.pdf.
10. Cedefop (2015). Forecasting Skill Supply and Demand. <http://www.cedefop.europa.eu/en/events-and-projects/projects/forecasting-skill-demand-and-supply/data-visualisations>.
11. Ministry of Economy (2014 m.). Offer regarding Development of Apprenticeship and Sectorial Competences.
http://www.ukmin.lt/web/lt/es_parama/2014_2020/zmog_istek_priemones/pameistrystes.
12. Jeruzalė Training Centre of Labour Market in Vilnius

	<p>“Vocational Education in the Form of Apprenticeship in the Training Centres of Labour Market” http://pameistryste.lt/.</p>
<p>Lector</p>	<p>Gintautas Dervinis, Visaginas Vocational Training Centre of Technologies and Business, manager of the Sectorial Practical Training Centre of Power Industry. Aušra Misonė, Kaunas Chamber of Trade, Industry and Crafts, manager of the Department of Education and Science. Mantas Smolnikovas, Vilnius School of Motor Mechanics and Business, manager of the Department of Motor Mechanics. Rimvydas Vaštakas, chairman of the Board of UAB “R2L”. Sima Giržadaitė- Bilė, director of UAB “Miesto alėja”. Šarūnė Klivienė, consultant of the Training Department of UAB “SDG”.</p>
<p>Programme’s organizer(s)</p>	<p>Gintautas Dervinis, Visaginas Vocational Training Centre of Technologies and Business, manager of the Sectorial Practical Training Centre of Power Industry. Aušra Misonė, Kaunas Chamber of Trade, Industry and Crafts, manager of the Department of Education and Science. Mantas Smolnikovas, Vilnius School of Motor Mechanics and Business, manager of the Department of Motor Mechanics. Rimvydas Vaštakas, chairman of the Board of UAB “R2L”. Sima Giržadaitė- Bilė, director of UAB “Miesto alėja”. Šarūnė Klivienė, consultant of the Training Department of UAB “SDG”.</p>
<p>Date of the decision to equate the programme to the accredited programme</p>	<p>20 Oct 2017</p>